**Research Approval Procedures and Research Ethics**

CIFS strictly adheres to all relevant national and provincial laws regarding research safety, research ethics, and research integrity and has robust systems in place to ensure the highest standards. Particular attention is given to matters of health and safety and to the protection of intellectual property.

CIFS strictly implements the requirements of “Several Opinions on Further Strengthening the Construction of Scientific Research Integrity and Opinions on Further Carrying Forward the Scientist Spirit to Strengthen Working Style and Learning Environment Construction” issued by the General Office of the CPC Central Committee and the General Office of the State Council. CIFS conscientiously shoulders the responsibilities of the legal entity, strictly fulfills the contractual obligations for scientific research, standardizes the management of scientific research funds, strengthens the education, guidance, supervision and management of researchers in CIFS, and takes the initiative to discover and seriously deal with illegal use of funds, violations of credit requirements and other behaviors. Researchers should consciously practice the spirit of scientists in the new era, cherish their academic reputation, abide by scientific research standards, adhere to the bottom line of integrity, strengthen their responsibility for scientific research, and contribute scientific and technological strength to accelerating the building of a world power in Technology and realizing the Chinese dream of the great rejuvenation of the Chinese nation.

CIFS strictly complies with the laws and regulations formulated in the Measures for the Administration of Scientific Data, the Law of the People's Republic of China on the Administration of Technology Progress, the Law of the People's Republic of China on Promoting the Transformation of Scientific and Technological Achievements, and the Interim Measures for the Sharing of Government Information Resources. *The* *Measures for the Recognition and Reward of Scientific Research Projects and Achievements of Chongqing Institute of Foreign Studies* ([https://www.cqifs.edu.cn/kyc/article\_10921](https://www.cqifs.edu.cn/kyc/article_10921.html)) have been formulated, and research achievements of all faculty and staff (including retirees), whether obtained in the open laboratory and research base of the Institute or made with the assistance of CIFS’s staff and students, are owned by the Institute, and are an important part of the Institute’s intellectual property. The Institute carries out the management of appraisal, registration, protection, filing and reward according to the management methods. (Links to the documents mentioned in this paragraph can be found at the bottom of this file.)

Researchers in the Institute can apply for projects at all levels and of all types, including national, provincial, municipal level, university level, etc., and the management of the application and review process is approximately the same. All kinds of scientific research projects have corresponding project management measures and methods for the use of funds. The Institute has formulated the *Measures for Scientific Research Project Management of Chongqing Institute of Foreign Studies* ([https://www.cqifs.edu.cn/kyc/article\_10920.htm](https://www.cqifs.edu.cn/kyc/article_10920.html)l) to strengthen the management of project application, project approval, project completion and other processes. In the project evaluation process, the review principle of "relying on experts, promoting democracy, supporting meritocracy, being fair and reasonable" is strictly followed, and a two-level review system, i.e., peer expert communication review and meeting review, is adopted.

Normally, before a project application is submitted, it is necessary to go through a project originality and novelty search. An objective and impartial technical document should be composed in writing, which is based on a comparative analysis of the originality of the project and the literature information in the scope of the database, to identify the novelty of the project. Its purpose is to provide objective literature basis for the proposed research project and its achievement evaluation, new product identification, award application, patent application and so on. The Scientific Research Office has formulated a scientific research reward mechanism for competition achievements. Standardize the recognition of scientific research credits for supervisors of award-winning projects in various discipline competitions, standardize the confirmation of project completion results, standardize the credit for scientific research performance in the evaluation of professional titles; establish and improve the mechanism for transforming innovation achievements. Actively explore the mechanism of linking and integrating teachers' research projects with discipline competitions, support and encourage the timely transformation and application of teaching reform experience, new teaching and research achievements, new technologies, patents, and design achievements gained by teachers in their innovative work, promote the optimal allocation of scientific and technological resources, provide resources and channels for teachers to innovate, encourage teachers to engage in technological innovation, and boost high-level discipline competitions to achieve new breakthroughs.

At present, students' research work is mainly to participate in teachers' research projects and subject-related competition projects. When students enter the Institute, they will have a detailed professional entrance education, which introduces the main competition projects of their major and the main research direction of their teachers. Interested students can participate in the scientific research projects of their chosen teachers, and participate in relevant national, provincial and university level competition projects under the guidance of the teachers, so they can improve their interest in scientific research, learn scientific research methods and improve scientific research ability. The Institute attaches great importance to scientific research feeding back teaching, improving students' innovation ability, and constantly improving the quality of learning. The Institute attaches great importance to the cultivation of students' interest in innovation. In order to promote students' practical ability, strengthen their innovation level, and comprehensively improve their scientific research and innovation ability, students are encouraged to actively participate in teachers' scientific research projects and consolidate the professional knowledge learned from the project, and teachers are encouraged to guide students to participate in competitions related to their field.

Links:

[Measures for the Administration of Scientific Data](http://www.gov.cn/zhengce/content/2018-04/02/content_5279272.htm)

[Law of the People's Republic of China on the Administration of Technology Progress](http://www.nsfc.gov.cn/publish/portal0/tab609/info73542.htm)

[Law of the People's Republic of China on Promoting the Transformation of Scientific and Technological Achievements](http://www.gov.cn/zhengce/content/2016-03/02/content_5048192.htm)

[Interim Measures for the Sharing of Government Information Resources](http://www.gov.cn/zhengce/content/2016-09/19/content_5109486.htm)

[Measures Recognition and Reward of Scientific Research Projects and Achievements of Chongqing Institute of Foreign Studieshongqing Institute of Foreign Studies](https://www.cqifs.edu.cn/kyc/article_10921.html)